

## Arbuckle Poco Way – Strong Neighborhoods Action Matrix

### SHORT-TERM

Action Items	Status	Next Steps
Implement “zero-tolerance” tenant lease agreements by Housing Authority	Develop single point of contact for SJPd and Housing Authority to coordinate complaints and eliminate duplication of efforts.	On-going/ Assign single point of contact from SJPd and Housing Authority to develop identification of potential lease violators to initiate, or support removal process
Follow-up with SJPd on calls for service to assist Poco Way Mgt to identify tenants potentially violating lease(s)	Housing Authority to contact SJPd to coordinate efforts.	SJPd to assign to single point of contact once officer is identified.
Implement STOP Program at 100% of Apartment Units in Poco Way area	Completed/STOP Participation Agreement in place for one year.	Utilize program to remove nuisance occupants and loitering
Develop tool to evaluate administration of “affordable housing” property management contracts	Clarified community’s intent in previously drafted action item.	Determine next steps for referral.
Provide copy of Poco Way Lease Agreement for citizen review	Completed. Housing Authority provided community member copy on September 28, 2007.	Provide a copy of lease agreement to SJPd per their request.
Cut overgrown vines in Poco Way obscuring visibility on fencing	Awaiting determination by Housing Authority.	Contact Housing Authority Director.
Keep lights on at Arbuckle Elementary at night 365 days a year	Lights currently “On” at night. Requires on-going monitoring and maintenance.	Secure commitment by Alum Rock Union School District to commit to on-going maintenance of lights.
Improve shared perimeter fencing between apartments and school	Housing Authority to take lead on addressing fencing issues.	Follow-up with Principal Sanchez and Housing Authority to confirm action taken.
Address hole at bottom of fencing	Housing Authority to take lead on addressing fencing issues.	Follow-up with Principal Sanchez and Housing Authority to confirm action taken.
Maintain lock on gate after school hours	Housing Authority to improve security lock.	Follow-up with Principal Sanchez and Housing Authority to confirm action taken.
Work with SJPd to identify potential community facility sites to set up areas for SJPd to write reports, meet with community.	Capt. Sterner and Esther Mota discussed potential locations in Foothill Division on October 4, 2007.	Confirm feasibility of use of sites.

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Provide access to selected community facilities with “Lock Boxes” and possible security access codes.	Lock Boxes currently exist at Poco Way Community Room and Capitol Park Neighborhood Center.	SJPD has identified Mayfair as another ideal location, but is under construction. SJPD would like to limit to four locations in total in the Foothill District.
Encourage SJPD to use lock box facilities	Currently, officers are using Poco Way and Capitol Park.	Watch Commanders to remind officers at shift briefings.
Contact District Captain to start “Lock Box” facility use	Initiated in Foothill Division.	Finalize locations.
Determine if “lock gates” are functionally used (Is a Conditional Use Permit in place?)	Code Enforcement has inspected Apartments at Sunset Manor and has issued compliance order and referred property to City Attorney’s Office.	Develop comprehensive list for compliance order with City Attorney’s Office.
Address Apts on Poco Way/Sunset to enforce key lock entry	Code Enforcement referred to City Attorney’s Office.	Coordinate with Fire Code Inspector regarding safety of lock gates.
Write up problem houses and enforce Code violations	Code Enforcement completed comprehensive sweep for East Valley 680 area and issued 485 warning letters and or citations when appropriate.	On-going.
Enroll more residents in Blight Busters Program	SNI staff to recruit resident volunteers for November class schedule.	Develop materials in Spanish in order to train Spanish Speaking residents.
Encourage resident crime reporting	SJPD developing pilot program with community crime prevention staff for Arbuckle Poco Way neighborhood.	Neighborhood association to work with crime prevention program to train residents on crime reporting and Neighborhood Watch.
Schedule Blight Busters Class in English and Spanish	Code Enforcement to schedule class.	Strong Neighborhoods Staff to recruit volunteers.
Recruit resident volunteers to enroll in Blight Busters Program	Code Enforcement attended District 5 Summit and signed up approximately ten volunteers.	On-going.
Call school regarding incidents that occur on grounds after hours	Community to work with Arbuckle Elementary School Principal to include information in school newsletter.	On-going.
Provide grief counseling and resources to families at Poco Way	MGPTF provided resources and counseling to victim witnesses on	On-going.

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	September 27, 2007 at Arbuckle Elementary School.	
Submit addresses for Drug Abatement directly to City Attorney's Office	Arbuckle Poco Way Association to identify exact addresses/ locations and submit to City Attorney's Office.	On-going.

### LONG-TERM

Action Items	Status	Next Step
Expand "Weed & Seed" to Poco Way Apts and throughout D-5	Weed and Seed status restricted to Charles 3 beat. SJPd has stepped up presence in Arbuckle Poco Way neighborhood.	SJPd to determine availability of on-going resources to Arbuckle Poco Way neighborhood.
Apply for Weed & Seed for Poco Way Apts	East San Jose Weed and Seed Area is currently in Charles 3 Beat for next 3 years.	SJPd will evaluate police beats over the next year to identify which beat would meet grant requirements.
Follow-up with identifying potential next Weed and Seed location	SJPd will evaluate police beats over the next year to identify which beat would meet grant requirements.	On-going.
Identify Grants and Outside funding	Residents signed up to form a Grants Committee at District 5 Summit on October 20, 2007.	
Establish policy to provide grief services for victims and families in neighborhoods as well as schools	PRNS has initiated practice by working with residents in District 5 and 3.	Recommendation will go to MGPTF Policy Committee on October 26, 2007.
Streamline Code Enforcement in order for them to be more effective	Currently, Code Enforcement sends out notices that allow them to issue citations to recidivist residents for up to one year for same violations.	Code Enforcement is working to translate its training materials in to Spanish so that more residents may be trained for Blight Busters program.
Examine Programs re:effectiveness and outreach coordinated w/schools also identify at-risk youth	MGPTF administers an annual evaluation process for BEST funded programs to school administrators.	Include parents and youth in evaluation process.
Develop user friendly outreach/resource materials for MGPTF	MGPTF is developing outreach	Engage residents to assist in developing

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	materials for residents to use at community meetings and to pass door-to-door.	outreach tool for residents and have more resources available on-line.
Provide parent training/skills associated w DA or City Attorney	SJPD has SAVE Program and Truancy Abatement Program.	AB 1291 calls for parents of juvenile gang offenders to be ordered to take parenting classes to learn how to keep their children from engaging in gang violence.
Implement an Abatement Strategy to address gangs, drugs, & truancy	SJPD is evaluating possible areas for qualified for gang abatement. City Attorney's Office is available for drug abatement referrals. TABS programs exist for Truancy Abatement.	Identify exact location for referral to City Attorney's Office.
Develop Activities for youth	PRNS and SNI staff to administer needs evaluation with Arbuckle Poco Way Neighborhood Association.	PRNS Staff attended Arbuckle Poco Way Neighborhood Association meeting on October 16, 2007.
Open schools for sports leagues & other activities, beyond normal school hours	Parks, Recreation & Neighborhood Services/ School Districts	ARYC is open extended hours while talks with school districts continue
Develop Master Joint Use Agreements w/school districts	Parks, Recreation & Neighborhood Services/ School Districts	Joint Use Agreements with individual school districts Most school sites require use permit, often with a fee.
Expand Community Action and Pride (CAP) Grant to foster positive choices	Residents signed up to form a Grants Committee at District 5 Summit on October 20, 2007.	Grant Committee will meet with Neighborhood Development Center for clarification of action item.
Enforce "zero tolerance" outside affordable housing units, specifically homes: No Gangs or Drugs	Work with Housing Authority and City Housing Department to enforce Zero Tolerance Policy in subsidized housing.	AB 1013 was passed by State Legislature and signed by Gov. Schwarzenegger to allow City Attorneys to bring eviction action against tenants for illegal weapons possession in cases where landlords were unwilling or afraid to act.
Look at "Parent Project" from Palo Alto	Residents signed up to form a Community Policing Committee at the District 5 Summit on October 20, 2007.	
Work with Probation Officers to outreach to schools and	County Probation Department attended	MGPTF to coordinate meeting with

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families	<b>District 5 Summit on October 20, 2007 and announced a pilot project with East Side Union High School District.</b> MGPTF identified Independence, James Lick, Overfelt, Yerba Buena and Andrew Hill High Schools as desired outreach locations. County Probation Department and ESUHSD Schools	
Identify recreation/diversion activities through community engagement	Parks, Recreation & Neighborhood Services/ Strong Neighborhoods	Center-based community advisory councils assess and recommend needed programs and services.
Include “gang resources” in Independent Police Auditors Student Guide	Capt. Sterner and Esther Mota provided information to IPA.	IPA to develop next brochure.
Engage Neighborhood Associations in provide door-to-door outreach support	Residents signed-up to form a City Services/Literature Committee at the District 5 Summit on October 20, 2007.	City Services/Literature Committee to develop outreach materials with City Departments.